

**MITCHELTON
SPORTS CLUB
INCORPORATED
IA 09244**

**CONSTITUTION
(AMENDED 2003)**

1. NAME

The name of the organisation shall be MITCHELTON SPORTS CLUB INCORPORATED (hereinafter referred to as "The Club") which shall incorporate the Mitchelton Soccer Football Club.

2. OBJECTS

The objects of the Club shall be: -

- (a) To foster, promote and control Soccer Football throughout the Mitchelton and surrounding Districts in particular to field Juniors', Seniors' and Ladies' teams and to establish such other sports and recreational activities, both winter and summer, as may be felt to be in the interest of the members of the Club and the community at large PROVIDED ALWAYS that the carrying on of such sports and recreational activities do not conflict with the carrying on of Soccer Football, the interest of which shall be paramount.
- (b) To promote, advance, develop and cultivate the sporting area known as Teralba Park.
- (c) To effect improvements to and establish Club premises upon the sporting area and to advance in all respects the interests, aims and objects of the Club, keeping in mind the interest of the community at large.
- (d) To be affiliated with the Brisbane North and District Junior Soccer Association (hereinafter referred to as "BN&DJSA") and the Queensland Soccer Federation Ltd. (hereinafter referred to as "QSF") and Womens Soccer Queensland Incorporated (hereinafter referred to as "WSQ") and / or other parent bodies of the various sports concerned and to be subject to the rules and affiliation of the above-mentioned Bodies.
- (e) To raise funds by approved methods for the benefit of the Club.
- (f) To lease, acquire and sell property, both real and personal, for the purpose of housing the Club and administrating its affairs and providing entertainment and comfort for its members the raising of money by mortgage, levies or otherwise for such acquisition, or the improvement of the Club premises.

2. OBJECTS (Contd)

- (g) To foster the spirit of goodwill, comradeship and sportsmanship amongst members of the Club.
- (h) To do all such acts and things as are identical or conducive to the attainment of the foregoing objects or any of them.

3. CLUB BADGE, LOGO AND COLOURS

- (a) The Club badge and logo shall be of a design approved by the Management Committee
- (b) The Club colours shall be green and white and yellow in a combination approved by the Management Committee and such colours must be worn by all teams at all times whilst playing sport for the Club unless, due to a similarity of colours with an opposing team the referee directs the Club team to wear an alternate strip or colour.

4. CLASSES OF MEMBERSHIP

Members of the Club shall consist of either ordinary, associate, honorary or life members.

5. MEMBERSHIP

- (a) The number of Club members whether ordinary, associate, honorary or life members may be limited at any time by the Management Committee to safeguard the Club's interests and the comfort of its members.
- (b) Ordinary members - Only persons approved by the Management Committee who are not less than eighteen (18) years of age shall be eligible to become an ordinary member of the Club upon payment or tender to the Club of his or her annual subscription (if any) for the current year.
- (c) Associate members -
 - (1) Persons under 18 years of age participating in a sport as defined in the Objects whose parent or guardian is accepted as a ordinary member of the club or
 - (2) Persons who participate in any sport other than soccer football as defined in the Objects.

5. MEMBERSHIP (Contd)

- (d) Honorary membership shall be conferred on individuals nominated by the Management Committee for services to the Club. Honorary members shall be issued with a suitable membership card. The Honorary members lists shall be subject to annual review. Coaches or Managers unless qualified to be classed as ordinary, associate or life member will be considered for Honorary Membership.
- (e) Life Members: -
- I. The privileges of life membership shall, only be conferred at the Annual General Meeting, on the recommendation of the Management Committee.
 - II. Life members shall retain all rights and privileges and shall be subject to all the obligations of ordinary members, excepting that they shall be exempt from the payment of annual subscription.
 - III. Every member on whom life membership has been conferred shall be supplied with a club badge of such material and design as may be determined by the Management Committee.
 - IV. Previous life members of the Mitchelton Soccer Football Club and the Brisbane Mitchelton Soccer and Social Club will automatically become life members of the Mitchelton Sports Club Incorporated.
 - V. Eligibility for life membership shall not apply to any member who has served less than ten (10) years as a committee member. (For the purposes of this provision, service with Brisbane Mitchelton Soccer and Social Club shall be included.)

Only financial ordinary members and life members of the Club are entitled to vote at any Special, Annual General or General meeting of the Club. Associate members or honorary members are not entitled to vote at any meeting of the Club.

6. ANNUAL SPORTS CLUB SUBSCRIPTIONS

- (a) The annual subscription for each year shall be determined at any Annual or Special General Meeting.
- (b) The annual subscription shall be payable in advance and shall be current for the financial year of the Club.

6. ANNUAL SUBSCRIPTIONS (Contd)

- (c) A financial member at any material time is a member who is not then indebted to the Club in respect of any annual subscription or levy or payment whatsoever.
- (d) Only those members who are financial ordinary members or life members at the time shall be entitled, subject to the lawful procedure of any meeting to speak or vote upon any motion at any Annual or General meeting of the Club or Special General Meeting.
- (e) A member who is in arrears with his or her annual subscription as at 31 March shall be deemed to be unfinancial and to have forfeited his or her membership. The Management Committee may reinstate him or her on payment of the full amount due for the financial year of the Club.

7. ADMISSION AND REJECTION OF ORDINARY AND ASSOCIATE MEMBERS

- (a) The application for membership form shall contain such particulars as the Management Committee from time to time may prescribe.
- (b) The application form shall be lodged with the Secretary of the Club. At the next meeting of the Management Committee after receipt of any such application and any applicable fee for membership, such application shall be considered by the Management Committee, who shall thereupon determine upon the admission or rejection of the applicant by a majority vote of the Management Committee, which decision shall be final.
- (c) Upon rejection of an application for membership the Secretary shall forthwith give to him or her in writing notice of rejection.

8. APPEAL AGAINST REJECTION OF MEMBERSHIP

- (a) A person whose application for membership has been rejected may, within one month after such rejection, appeal against the decision of the Committee to a Special General Meeting of the members of the Club held for the purpose of determining that appeal.

8. APPEAL AGAINST REJECTION OF MEMBERSHIP contd

- (b) Notice in writing of their intention to appeal shall be given to the Secretary. The committee shall convene such a Special General Meeting so that the Special General Meeting is held within one month of the date of receipt by the Secretary of a notice to appeal.
- (c) At such meeting the appellant shall be given the opportunity to fully present their case either orally or in writing or partly in one of these means and partly by the other and the committee or those members thereof who rejected the application shall consequently likewise have the opportunity of presenting its or their case. The appeal shall be determined by the vote of the majority of the financial members present at that meeting.
- (d) Where a person, whose application is rejected, does not within the time prescribed by this constitution, appeal against the decision of the Committee, or so appeals but their appeal is unsuccessful, the Secretary shall refund to them the amount of the annual subscription paid.

9. RESIGNATION OF MEMBERSHIP

- (a) A financial member may resign his or her membership at any time upon notifying the Secretary in writing to take effect as from the receipt thereof by the Secretary, but such resignation shall not entitle any such member to a refund of subscription or other fees which have been paid.
- (b) Any required clearance to play sport at another club shall not be given to a resigning unfinancial member until subscriptions or other fees as approved by the management committee are paid to the Club.

10. OFFICE BEARERS

The Office Bearers of the Club shall consist of. -

President
Vice President Senior Soccer,
Vice President Junior Soccer,
Secretary and
Treasurer.

Such Office Bearers shall be ex-officio members of the Management Committee.

10 OFFICE BEARERS contd

ELIGIBILITY FOR OFFICE BEARERS

Any financial ordinary member may nominate for more than one (1) office but shall hold only one (1) office; the office to be held shall be that to which, he / she is first elected. All retiring Office Bearers shall be entitled to be renominated and if there are no other forthcoming nominations shall be deemed to have been re-elected to their office.

DUTIES OF OFFICE BEARERS

(a) President

Shall preside over all Management Committee Meetings, Special General Meetings and the Annual General Meeting until the Election of new Office Bearers and Management Committee Members.

(b) Vice President Senior and Vice President Junior Soccer

The Vice President Senior Soccer and Junior Soccer shall each be responsible for the administration of their respective soccer level and shall each chair their own respective sub-committee.

Each Vice President is empowered to co-opt additional assistance as they consider necessary so as to ensure that their respective levels of soccer are properly administrated.

Each of these respective Vice Presidents or their nominees will attend as respective Club Delegates to appropriate meetings of their Association and vote in accordance with the direction of the management committee.

(c) Secretary

I. The Secretary shall cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every Management Committee meeting and General meeting to be entered in a book to be opened for inspection at all reasonable times by a financial member who previously applies to the Secretary for an inspection.

(c) Secretary contd

- II. For the purpose of ensuring the accuracy of the recording of such minutes, the minutes of every Management Committee meeting shall be signed by the Chairperson of that meeting or the Chairperson of the next succeeding Management Committee meeting verifying their accuracy.
- III. Similarly, the minutes of every General meeting shall be signed by the Chairperson of that meeting or the Chairperson of the next succeeding General meeting and the minutes of any Annual General meeting shall be signed by the Chairperson of the meeting or the Chairperson of the next succeeding General meeting or Annual General meeting.

(d) Treasurer

- I. The Treasurer shall receive all monies due to the Club from any source, issue receipts for and promptly bank all monies received, have custody of all banking and other books of account and produce them at all meetings, pay all proper accounts, prepare the Annual Financial Statement and balance Sheet and produce all books, accounts and receipts when required by the Auditor.
- II. Money received and expended is to be recorded in the minutes of each Management Committee meeting.

11. ELECTION OF OFFICE BEARERS AND MANAGEMENT COMMITTEE MEMBERS

- (a) The election of Office Bearers and Management Committee Members shall take place at the Annual General Meeting.
- (b) Nominees for office shall be financial ordinary members or life members of the Club and shall endorse their consent by being present at the Annual General Meeting or in writing to be in the hands of the Secretary prior to the Annual General Meeting.

11. ELECTION OF OFFICE BEARERS AND MANAGEMENT COMMITTEE MEMBERS contd

- (c) If there is only one nomination for any one position then that nominee shall be declared to be elected.

(d) The members elected or declared as aforesaid shall hold office until the next Annual General Meeting of the Club.

- (e) Should the number of nominations for Management Committee Members be less than the maximum permitted, the Management Committee may appoint such additional financial members to the Management Committee as it may see fit.

The elected officials shall enter upon the duties of their office immediately upon their being declared as Office Bearers and Management Committee members.

12. REGISTER OF MEMBERS

- (a) The Management Committee shall cause a register to be kept in which shall be entered the names and residential addresses of all persons admitted to membership of the Club and the dates of admission.
- (b) Particulars shall also be entered of resignations, terminations and reinstatement of membership and any further particulars as the Management Committee or the members at any Annual General Meeting may require from time to time.
- (c) The register of Members shall be open for inspection at all reasonable times by any financial member who previously applies to the Secretary for such inspections.
- (d) Particulars shall be kept in the register or in a like register of the financial status of each member. Where any member is suspended his membership terminated or his membership forfeited by reason of non-payment of dues under clause 6(e) particulars thereof shall be recorded forthwith.

13. MANAGEMENT

- (a) The Management and Control of the Club shall be vested in the Management Committee, herein referred to as the committee, elected subject to this Constitution by the members at the Annual General Meeting.
- (b) The Management Committee shall comprise –

President
Vice President Senior Soccer
Vice President Junior Soccer
Secretary
Treasurer and

Up to 10 ordinary members.

- (c) At the Annual General Meeting of the Club all the members of the Management Committee for the time being shall retire from office, but shall be eligible for re-election.
- (d) Any member of the Management Committee may resign at any time from membership of the Management Committee by notice in writing delivered to the Secretary, but such resignation shall only take effect at the time when such notice is received by the Secretary unless some later date is specified on the notice when it shall take effect on that later date or he or she may be removed from office at a Special General Meeting of the Club convened for that purpose.
- (e) At any such Special General Meeting the member shall be given the opportunity to fully present his or her case either orally or in writing or partly by other of these means.
- (f) The question of removal shall be determined by the vote of the majority of the financial members present at such Special General Meeting.

14. CLUB ADMINISTRATION

The Management Committee may at its discretion appoint a person or persons to positions to be responsible for various functions of the Club. These positions are, but not limited to: -

Bar Convenor, Canteen Convenor, Gear Equipment Steward, Building Supervisor and Grounds Supervisor.

14. CLUB ADMINISTRATION contd

The duties pertaining to these positions will be determined from time to time by the Management Committee. These positions are non-Committee positions. Each appointee will report to a Management Committee Member nominated by the Management Committee.

15. VACANCIES ON MANAGEMENT COMMITTEE

- (a) The Management Committee shall have power to appoint a financial ordinary member to fill any casual vacancy on the Management Committee until the next Annual General Meeting.

- (b) Any member appointed to fill such a vacancy may be removed from office at a Special General Meeting of the Club convened for that purpose.
- (c) At any such Special General Meeting the member shall be given the opportunity to fully present his or her case either orally or in writing or partly by either of these means.
- (d) The question of removal shall be determined by the vote of the majority of the financial ordinary members present at such a Special General Meeting.
- (e) Every member so appointed shall be eligible for election as a member of the Management Committee at such meeting.

16. FUNCTIONS OF THE MANAGEMENT COMMITTEE

Except as otherwise provided by this Constitution and subject to resolutions of the members of the Club carried at any Annual or General Meeting, the Management Committee -

- (a) shall have the general control and management of the administration of the affairs, property and funds of the Club; and
- (b) shall have authority to interpret the meaning of this Constitution and any matter relating to the Club on which this Constitution is silent; and

16. FUNCTIONS OF THE MANAGEMENT COMMITTEE contd

- (c) except as otherwise stated shall approve and have final control of all sporting activities and functions on the Club's property and
- (d) shall authority to set annual fees for affiliated sports.

17. MEETINGS OF THE MANAGEMENT COMMITTEE

- (a) The Management Committee shall meet at least once a month to exercise its functions and the President of the Club may at any time convene a meeting of the Management Committee.
- (b) A Special Meeting of the Management Committee shall be convened by the Secretary on the requisition in writing of not less than three (3) members of the Management Committee, which requisition shall clearly state the reasons why

such Special Meeting is being convened and the nature of the business to be transacted thereat.

- (c) At every meeting of the Management Committee five (5) members of the Management Committee shall constitute a quorum.
- (d) Subject to as previously provided in this Rule, the Management Committee may meet together and regulate its proceedings as it sees fit; provided that questions arising at any meeting of the Management Committee shall be decided by a majority of votes. Every management committee member present shall be entitled to vote and in the case of an equality of votes the Chairperson shall have a casting vote in addition to his original vote except that the Chairperson shall only have an original vote on a motion to amend the Constitution.
- (e) Any Management Committee member absenting himself or herself from three (3) consecutive meetings without reasonable excuse (to be decided by the Management Committee) shall be deemed to have vacated his or her office. The Management Committee may then appoint a financial ordinary member to fill such casual vacancy until the next Annual General Meeting in accordance with the provisions of this Constitution.
- (f) All members of the Club are entitled to attend Management Committee Meetings as observers but shall not be entitled to vote. They may be allowed to address the Meeting at the discretion of the Chairperson. The management committee retains the right to not have non management committee members present during the discussions of confidential issues, as determined by the management committee.

17. MEETINGS OF THE MANAGEMENT COMMITTEE contd

- (g) Should any Management Committee lapse for want of a quorum all members of the Management Committee entitled to be represented shall be notified of the place, day and hour of the holding of a further meeting and the business of the original meeting shall then be conducted irrespective of whether a quorum is present or not.

18. ANNUAL GENERAL AND SPECIAL GENERAL MEETINGS

- (a) The Annual General Meeting of the Club shall be held within three (3) months of the close of the financial year of the club at such time and place as the Management Committee appoint.

At least twenty-one (21) days notice of such meeting shall be given to the members of the Club by any of the following: -

- 1 The placing of an advertisement in the Public Notices Section of the Courier-Mail.
 2. The placing of an advertisement in the Local Newspaper if such a Newspaper is in existence at that time.
 3. The exhibition of an advertisement or notice in or on Club premises.
 4. The placing of an advertisement in the Club newsletter if such a newsletter is in existence at the time.
- (b) The business to be transacted at every Annual General Meeting shall be: -
1. Confirmation of the minutes of the previous Annual General Meeting and of Special General Meetings held since the previous Annual General Meeting.
 2. Receive and consider a report of the Management Committee.
 3. Receive the Management Committee's Report and Statement of Income and Expenditure, Assets and Liabilities and Mortgages, Charges and Securities affecting the property of the Club for the preceding financial year.

18. ANNUAL GENERAL AND SPECIAL GENERAL MEETINGS contd

- 4 Receive the Auditors report upon the Books and Accounts for the preceding financial year.
5. Motions recommended by the Management Committee of which an entry in the Minute Book shall be conclusive evidence.
6. Motions of which due notice have been given in writing to the Secretary of the Club at least seven (7) days before such meeting.

7. To elect Office Bearers and members of the Management Committee.
 8. Appointment of Auditor.
 9. General business which in the opinion of the Chairperson may properly be brought before the meeting.
- (c) At the Annual General Meeting five (5) members shall constitute a quorum and a Special General Meeting five (5) members shall constitute a quorum. All meetings shall commence at the appointed time, but if a quorum be not present at the time specified in the notice, thirty (30) minutes grace shall be allowed. If at the expiration of the period of grace, a quorum is still not present at the meeting, the meeting shall be deemed to have lapsed.
- (d) Should any Annual General Meeting or Special General Meeting of the Club lapse for want of a quorum all members of the Club entitled to be represented shall be notified by the exhibition of a notice in a prominent position in the Club premises of the place, day and hour of the holding of a further meeting and the business of the original meeting shall then be conducted with a quorum of three (3) financial ordinary members.
- (e) A resolution duly passed at an Annual General Meeting or a Special General Meeting held in conformity with this Constitution shall immediately thereupon be binding on members whether they have been present at such meeting or not.

18. ANNUAL GENERAL AND SPECIAL GENERAL MEETINGS contd

- (f) The Secretary shall convene a Special General Meeting -
1. Upon being directed to do so by the Management Committee;
 2. Upon being given a requisition in writing signed by not less than three (3) members of the Management Committee or not less than five (5) financial ordinary members and clearly stating the purpose for which the Special General Meeting is desired.

3. Upon being given a notice in writing of appeal against the decision of the committee to reject an application for membership or of intention to terminate the membership of any person.
- (g) The Secretary or the President shall convene all Annual and Special General Meetings of the Club by giving not less than twenty-one (21) days notice of such meeting in the manner set out in Clause 18 hereof.
- (h) Notices of Motion to be considered at either an Annual General or Special General Meeting must be in the hands of the Secretary not less than seven (7) days prior to the meeting.

At every Annual or Special General Meeting -

1. The President shall be Chairperson and in his absence a Chairperson shall be elected by resolution of a majority of the financial members present at the meeting.
2. The Chairperson shall maintain order and conduct the meeting in a proper and orderly manner.
3. Every question, matter or resolution shall be decided by a majority of the votes of the financial ordinary members present.
4. Every financial ordinary member present shall be entitled to vote and in the case of an equality of votes the Chairperson shall have a casting vote in addition to his original vote except that the Chairperson shall only have an original vote on a motion to amend the Constitution.

18. ANNUAL GENERAL AND SPECIAL GENERAL MEETINGS contd

5. Voting shall be by show of hands or a division of members unless not less than 50% demand a ballot, in which event there shall be a secret ballot
6. The Chairperson shall appoint two (2) members to conduct the secret ballot in such manner as he / she shall determine and the result of the ballot as declared by the Chairperson shall be deemed to be the resolution of the meeting at which the ballot was demanded.
7. The Secretary shall cause full and accurate Minutes of every question, matter or resolution and other proceedings of every Management

Committee Meeting, Annual General Meeting and Special General Meeting and General Meeting to be entered into a book to be provided for that purpose, such book to be open for inspection at all reasonable times by any financial member who previously applied to the Secretary for that inspection.

8. Proxies will not be accepted at any Annual General Meeting or Special General Meeting.
9. The Minutes of any Annual General, Special General or Management Committee Meeting purporting to be signed by the Chairperson of such meeting or be the Chairperson of the next succeeding Annual General, Special General or Management Committee Meeting shall be conclusive evidence of the matters stated in the said Minutes.

19. BY-LAWS

The Management Committee may from time to time, make, amend or repeal By-Laws, not inconsistent with this Constitution, for the internal management of the Club and any By-Laws may be set aside by a Special General Meeting of members.

20. ALTERATION OF CONSTITUTION

Subject to the provisions of the Association's Incorporation Act, these rules may be amended, rescinded or added to from time to time by a Special resolution carried at any General Meeting. Provided that no such amendment, rescission or addition shall be valid unless the same have been submitted to and approved by the appropriate State Government authority.

21. FUNDS

- (a) The income and property of the Club whencesoever derived shall be applied solely towards the presentation of the objects of the Club as set out herein and no portion whereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by profit to or amongst the members of the Club. Provided that nothing herein contained shall prevent the payment in good faith of interest to any such member in respect of monies advanced by him or her or of remuneration to any officers or servants of the Club or to any member of the Club or other person in return for services actually rendered to the Club. Provided further that nothing herein contained shall be construed so as to prevent the repayment of any member of out of pocket expenses and interest or money lent or hire of goods or rent for premises demised to the Club.

- (b) The Funds of the Club shall be banked in the name of the Club in such Bank/s as the Management Committee may from time to time direct.
- (c) Proper Books of Accounts shall be kept and maintained showing correctly the financial affairs of the Club and the particulars usually shown in books of a like nature.
- (d) All amounts of \$250.00 or over shall be paid, by cheque signed by any two (2) of the President, Vice President Senior or Junior Soccer, Secretary and Treasurer.
- (e) All monies shall be banked as soon as practicable after receipt of them.
- (f) Cheques shall be crossed 'not negotiable' except those in payment of wages, salary, allowance or petty cash recoupment which may be open.
- (g) The Management Committee shall determine the amount of petty cash which shall be kept on the imprest system.
- (h) Accounts for payment shall be presented and passed for payment at a Management Committee meeting.

21. FUNDS contd

- (i) As soon as practicable after the end of each financial year the Treasurer shall cause to be prepared a Statement containing the particulars of -
 1. The Income and Expenditure for the financial year just ended.
 2. The Assets and Liabilities and of all Mortgages, Charges and Securities affecting the property of the Club at the close of that year.

All such Statements shall be examined by the Auditor who shall present his or her report upon such Audit to the Secretary prior to the holding of the Annual

General Meeting next following the financial year in respect of which such Audit was made.

- (j) No honorarium shall be granted to any person from the funds of the Club.
- (k) No monies can be raised under the name of the Club by any person, persons, Sub-Committee or the like without the prior approval from the Management Committee who shall direct the disbursement of such monies as it sees fit from time to time.
- (l) The profits, if any, of the Club and other income of the Club shall be applied in the promotion of its objects, and dividends shall not be paid to, nor profits, incomes or property of the Club be distributed amongst the members thereof, but accumulated profits shall be applied to the various objects of the Club or such activity and objects as the Management Committee of the Club shall decide.
- (m) Notwithstanding the above, accumulated profits may be applied in repayment of any monies borrowed or loaned to obtain working capital and to repay interest accruing thereon.
- (n) No officer or employee of the Club can receive payment of any amount by way of commission or allowance calculated by reference to the quantity of any liquor sold or supplied by the Club or the receipts of the Club for such liquor.

22. AUDITOR

The accounts of the Club shall be audited by an Auditor who is not a member of the Club. The result of such audit is to be presented with the report and Financial Statements and Balance Sheet at the Annual General Meeting. This Audit is to be carried out by a duly qualified Accountant.

23. BUILDINGS, GROUNDS AND FACILITIES EXPENDITURE

At all times where money is to be spent on buildings and or grounds and or facilities and the amount to be spent is in excess of Five Hundred Dollars (\$500.00), approval must first be granted by the Management Committee. Should the amount to be spent exceed Two Thousand Dollars (\$2,000.00), then at least two (2) quotes or tenders must be requested and submitted to the Management Committee for its deliberation.

24. FINANCIAL YEAR

The financial year of the Club shall commence on the First day of October in each year and finish on the Thirtieth day of September each year.

25. POWER TO BORROW.

The Club may borrow, buy, sell or lease or mortgage any and all of the assets of the Club and may acquire property and hold real estate and all such documents in relation shall be signed under the Common Seal in accordance with Clause 37 herein.

26. RULES FOR PLAYERS, COACHES AND MANAGERS

- (a) All Players, Coaches and Managers registered with the Club, shall conform to the regulations laid down by the Management Committee from time to time and shall be under the jurisdiction of the Management Committee on all occasions that they represent the Club. No player shall play in any match or tournament except as authorised by the Management Committee.
- (b) All Players, Coaches and Managers shall be subject (as the case may be) to the rules and regulations laid down by QSF, BN&DJSA, WSQ or any Federation or Association governing any sport with which the Club may be affiliated.

26. RULES FOR PLAYERS, COACHES AND MANAGERS contd

- (c) All coaches and managers shall be approved by the Management Committee and shall be responsible to the Management Committee for their actions.

27. CLUB DISCIPLINE

- (a) At any meeting pertaining to the Club, the members shall conduct themselves in a proper manner and at his or her discretion the Chairperson may evict any member who uses foul or abusive language or who is intoxicated or who is consuming alcoholic liquor during the meeting.
- (b) Any member of the Club may be suspended by any two (2) of the Management Committee, pending a hearing by the Management Committee, whose decision shall be final.

- (c) The management committee shall have the power to reprimand, fine, suspend or expel any member, player, coach or manager who is proved to their satisfaction to be guilty of improper conduct or conduct prejudicial to the interests of the club or who in the opinion of the committee is no longer deemed fit to be associated with the club.
- (d) A member shall receive from the Management Committee notice of any charge preferred against him or her and shall be entitled to a full hearing of such charge and one week's notice of the date on which such hearing shall be held. The member charged shall be entitled to have all the evidence against him or her given either orally or in writing or partly in one of these means and partly by the other in his or her presence and shall have the further right to produce evidence on his or her own behalf.

28. DISPUTES

Disputes in connection with the affairs of the Club between the Club and an Office Bearer or a member or any person claiming through a member, or between an Office Bearer and a member, or between members shall be referred to and settled by the Management Committee whose decision thereon shall be final.

29. PLAYERS

All players eighteen (18) years and over must be members of the Club.

It is necessary that for players under the age of eighteen (18) years to be eligible to register for any sport within the Club either of their parents or guardians must be a member of the Club.

30. DISSOLUTION

- (a) If upon winding up or dissolution of the Club there remains after satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed amongst the members of the Club but shall be given or transferred to some other Club or Association and which prohibits the distribution of its or their income and property amongst its or their members, or to some other fund, authority or institution meeting the requirements of Section 78 (1) of the Income Tax Assessment Act

- (b) The Club shall not be dissolved except by a vote of a two-third majority of those present at a Special General Meeting of financial ordinary members called for that purpose.

31. INDEMNITY

Each member of the Management Committee and every other Office Bearer for the time being of the Club shall be indemnified out of the assets, property and funds of the Club against all claims or demands made of losses, damages and expenses incurred by his / her duties except such as shall arise through his / her own wilful act, omission or default and each one shall be chargeable only for so much money or property as he / she shall himself / herself actually receive for or in discharge of the business of the Club and each one shall be answerable for his / her own acts, neglects or defaults and not for those of any other person not for the insufficiency of any security for money invested or damage which may happen in the discharge of his / her duties unless the same shall happen through his / her wilful neglect or default.

32. REMOVAL OF CLUB PROPERTY

No member of the Club shall take away from the Club premises without approval of the Management Committee any property of the Club and any member, or visitor introduced by him / her who shall injure, damage or destroy any Club property shall pay such sum for the repair and restorations thereof as the Management Committee shall decide.

33. LIABILITY FOR LOSS OR INJURY

Neither the Club nor its members or any of its officials or Office Bearers shall be liable or responsible for any injury suffered by any member or visitor taking part in the activities of the Club or otherwise performing activities either on the premises of the Club or elsewhere.

34. INTERIM SUB-COMMITTEES

- (a) Interim Sub-Committees shall be appointed for a specific purpose from time to time by the Management Committee and shall be required to do such duties as directed. The Chairperson shall be appointed by and from the Management Committee.
- (b) All Interim Sub-Committees shall be appointed for a specific period with such period not to exceed ninety (90) days except that the Management Committee may at the request of the Chairperson approve two (2) extensions of sixty (60)

days each with such extensions to be applied for at the Management Committee meeting prior to the cessation of each term of office of the Sub-Committee.

- (c) Where an Annual General Meeting is held during a term of office of an Interim Sub-Committee the current Chairperson shall remain in office until the first Management Committee meeting following the Annual General Meeting when he / she shall resign as Chairperson and present his / her final report.
- (d) If he / she is still a member of the Management Committee, he / she shall be entitled to be re-appointed by the Management Committee as Chairperson of the Interim Sub-Committee. If the Chairperson of the Sub-Committee is not re-elected at the Annual General Meeting, the Management Committee shall appoint a Chairperson to the Sub-Committee with the Chairperson being a Management Committee member and shall hold office until the Sub-Committee is disbanded. Other members of the Sub-Committee shall remain on the Sub-Committee until the Sub-Committee is disbanded.
- (c) If an Interim Sub-Committee cannot complete its business within the total time provided then the Management Committee shall either disband the Sub-Committee or it shall cause the Constitution to be amended whereby the Interim Sub-Committee shall be made a Standing Sub-Committee.
- (f) The Interim Sub-Committee shall consist of no fewer than three (3) financial members of the Club including the Chairperson.

34. INTERIM SUB-COMMITTEES contd

- (g) All Interim Sub-Committees must be formed with the Management Committees approval and at the direction of the Management Committee.
- (h) Notwithstanding anything to the contrary either expressed or implied the Management Committee shall retain the power to disband an Interim Sub-Committee at any time and shall also have the right to overrule any findings, reports or recommendations of an Interim Sub-Committee.

35. EXPENSES

Office Bearers of the Club shall be reimbursed for actual expenses incurred in the performance of their office. Requests for reimbursement will be considered by the Management Committee.

36. INTERPRETATION

The Management Committee is the sole authority for the interpretation of the Constitution and of any Rules or By-Laws made hereunder and the decision of the Management Committee upon any question of interpretation or upon any matter affecting the Club and not provided for by this Constitution or such Rules or By-Laws as may be made thereunder shall be binding on the members of the Club.

37. COMMON SEAL

The Management Committee shall provide for a Common Seal and for its safe custody. The Common Seal shall only be used by the authority of the Management Committee and every instrument upon which the Seal is affixed shall be signed by the President or Vice President Senior or Junior Soccer and shall be countersigned by the Secretary.